

## To the hotel's guests

## Alarmplan

A fire is breaking out! What to do?

## Raise the alarm- Provide first aid- Fight the damage

- 1. Stay calm, don't panic
- 2. Immediately transmit the alarm using the means available, activate the alarm button (for the fire brigade)
  - -Control centre (telephone exchange, reception, SOS telephone no, internal tel. no. 100
  - Security officer: internal tel. no. 100, 101 or 102
- 3. Immediately notify the fire brigade, telephone no.: 118 (Elite Hotel, Av. du midi 6, extent of damage).
- 4. Alert guests and staff, as instructed by management, using: voice, gong, telephone, loudspeaker, special alarm systems! Indicate the assembly point. (Foreign languages)
- 5. Leave the premises calmly, indicating evacuation routes. If the smoke has already spread into the corridor, the room offers better protection.
- 6. Close the doors and windows.
- 7. Fight the fire using the fire extinguishing equipment available.
- 8. Do not use the lift.
- 9. Inform the fire brigade.